

PRECIOSA

GDPR POLICY

PRECIOSA, a.s. as a part of its activity, processes personal data of their employees, business partners and others.

PRECIOSA, a.s. processing of personal data is governed by the rules laid down in the relevant legislation, particularly the rules contained in the

REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of April 27th 2016 The General Data Protection Regulation (GDPR).

Our goal is to ensure the security of the personal data of employees, business partners and other entities and prevent their misuse. That is why we understand the GDPR not only as a mandatory statutory regulation, but also as a guide for meeting the stated goal. In this context, we have adopted the following vision:

We protect all personal data entrusted to us within our business

We will fulfill this vision by focusing on the following measures:

1. We implement the GDPR rules as a **coherent system** of management documentation (this GDPR POLICY, follow-up directives, and workflows).
2. We keep personal data of our **employees** only if it is necessary for HR processes and wage administration. Employees know what information we collect and for what purpose and, if necessary, they give their consent.
3. We collect personal data of our **business partners** and other natural persons (consultants, government or self-government officials, etc.) only if it is necessary for the relevant activity (purchasing, sales, consultancy, inspection activities, etc.). These persons are notified that we adhere to GDPR rules.
4. We operate the **CCTV (Closed Circuit Television)** in accordance with established rules. We carry out simple immediate monitoring and recording and the storage of the records for security and technological reasons.
5. We evaluate all **software products** from the point of view of adhering to the GDPR rules. We require our vendors to support compliance with these rules when they are used, including features enabling us to fulfill the rights of data subjects (data deletion, data anonymization, etc.).
6. All other **subprocesses** processing personal data of natural persons are always managed so as not to violate the GDPR rules.

This GDPR Policy is a commitment of the company's management to comply with the privacy policy. GDPR policy is the basis for setting of partial goals in the field of personal data protection.

The employees are obliged to become acquainted with this GDPR Policy and within their day-to-day operations to fulfill it.

This GDPR Policy is issued indefinitely and can be reviewed in terms of timeliness and efficiency at any time.

In Jablonec nad Nisou on May 25, 2018

